

JENESYS ASEAN

Letter of Understanding

In agreeing to participate in *Japan's Friendship Ties Programs, JENESYS ASEAN Inbound Program* (hereafter referred to as “the Program”) promoted by Japan's Ministry of Foreign Affairs (MOFA), I agree and consent to the following terms and conditions as determined by MOFA and the Japan International Cooperation Center (JICE) (hereinafter collectively referred to as “the Program Organizers”).

1. General points for the Program

- I am fully responsible for arranging and paying for travel between my residence and the program venue designated by the Program Organizers.
- I am fully responsible for all costs associated with cancellations or changes in travel arrangements that I initiate. Such costs may include, but are not limited to domestic transportation and accommodations. I understand I must pay the costs immediately upon demand, in accordance with the instructions provided by the Program Organizers. Exceptions may be made in the case of a medical or other emergency including testing positive for infectious disease, upon presentation of a medical certificate and/or other documentation, and at the discretion of the Program Organizers.
- The Program Organizers reserve the right to change or alter the itinerary, transportation, accommodation, or any other arrangements without notice for any reason, including but not limited to weather conditions, infection risk or outbreak, or other safety concerns.
- The Program Organizers, associated subcontractors and cooperating organizations, including their staff and employees, are not and will not be held liable for any injury, accident, illness, loss or damage to personal property, or other contingencies, which may occur during or in connection with my participation in the Program, and are released from any and all claims, liabilities, actions and causes of action against them, except in the case of gross negligence or wilful misconduct.
- The Program Organizers, associated subcontractors and cooperating organizations, including their staff and employees, will not be held liable for any actions or negligence by any third parties including, but not limited to, commercial airlines, railroads, chartered bus providers, hotels, and restaurants.
- Costs that are not explicitly included in the Program are my own responsibility. Any and all costs I incur during or in connection with the Program are my own responsibility including, but not limited to, expenses for medical/dental treatment, or other personal expenditures (e.g., personal purchases, telephone or internet charges), except for those covered by the travel insurance provided by the Program Organizers. I understand I must immediately pay the foregoing expenses myself when necessary.
- I understand I must participate in all scheduled activities in the official program, and that missing lectures, meetings, visits, meals or any scheduled programming is not permitted for any reason, including professional or academic opportunities or obligations, or a personal preference for other activities. I acknowledge that I am fully responsible for any costs associated with missing elements of the official program. Such costs may include, but are not limited to, admission fees, prepaid meal costs, domestic

transportation or accommodations. I understand I must immediately reimburse the Program Organizers for these costs upon demand in accordance with the instructions they provide.

- I agree to abide by and adhere to the laws and regulations of Japan, and to follow the instructions and rules given by the Program Organizers and their agents throughout the Program. I agree to comply with instructions provided by the Program Organizers which may not be required by law, but which the Program Organizers deem necessary for the safety and wellbeing of myself and others.
- The Program Organizers may remove me from the Program at any time for reasons they deem appropriate and necessary, including, but not limited to, my violation of the Terms and Conditions related to my conduct in the Application Guidelines for JENESYS document or this Letter of Understanding, or my attitude or behavior. I am fully responsible for any expenses incurred for such removal, and I will pay any expenses immediately upon demand in accordance with the instructions provided by the Program Organizers.
- I understand that no one, including family or friends, is allowed to accompany me or my group in the Program even if I or he/she pays the travel costs.
- I agree to the terms and conditions of the "Handling of Personal Information" document attached to the Application Guidelines for JENESYS Project document.
- I understand that I may be contacted by the Program Organizers following my participation in the Program with relation to activities associated with the Program including, but not limited to, JENESYS Alumni Network events and announcements.

2. Infectious disease related points for the Program

To prevent the spread of infectious disease, I fully understand and accept the following regulations and measures:

<During the Program period>

- I will take the following actions to assist in preventing the spread of infection:
(1) Wear a mask when requested, (2) Wash my hands thoroughly, (3) Avoid closed, crowded, and close-contact settings (the “three Cs”).
- I will follow the instructions of the Program Organizers who will accompany me during my stay in Japan.
- The Program Organizers will give me detailed instructions on when to wear a mask and when I can take it off, and I will abide by these instructions.

<During the Program period if I develop symptoms>

- In the case that I develop symptoms, or come into close contact with any positive cases during the Program, I will immediately report this to the Program Organizers and I will follow directions provided by the Organizers or relevant bodies.
- I understand that if I contract an infectious disease or come into close contact with an unwell person during the Program, I may be required to stop participating in the Program as soon as possible and be placed in self-isolation in accordance with the instructions given by the Program Organizers or relevant bodies. I also understand that my date of return may be delayed depending on my symptoms.

<Important points for program participation>

1. I am fully responsible for arranging and paying for travel between my residence and the program venue designated by the Program Organizers.
2. I am fully responsible for all costs associated with cancellations or changes in travel arrangements that I initiate. Such costs may include, but are not limited to domestic transportation and accommodation. I understand I must pay the costs immediately upon demand, in accordance with the instructions provided by the Program Organizers. Exceptions may be made in the case of a medical or other emergency including testing positive for infectious disease, upon presentation of a medical certificate and/or other documentation, and at the discretion of the Program Organizers.

By signing this Letter of Understanding, I certify that I have read, understand, and consent to all of the foregoing, and confirm my agreement to participate in the JENESYS ASEAN.

Name of Participant [print]

Name of Legal Guardian [print]

* required if the participant is under 18 years old or a high school student

Signature of Participant

Signature of Legal Guardian

Date

* required if the participant is under 18 years old or a high school student